

# Premises Licence

## Public Register Copy

Premises Licence Number:

PREM/02519/002

Initial licence issued from:

9th November 2007

Current licence effective from:

13th June 2011

# Appendix A

**Premises Address:** OK Karaoke, 9 East Parade, Leeds, LS1 2AJ

**Licensable activities authorised by this licence:** Sale by retail of alcohol; Provision of late night refreshment; Exhibition of a film; Performance of live music; Performance of recorded Music; Performance of dance; Provision of facilities for making music; Provision of facilities for dancing;

### Times for licensable activities

#### Sale by retail of alcohol

Every Day 11:00 - 03:00

#### Provision of late night refreshment

Every Day 23:00 - 04:00

#### Exhibition of a film

Every Day 10:00 - 03:30

#### Performance of live music

Every Day 10:00 - 03:30

#### Performance of recorded Music

Every Day 10:00 - 03:30

### Times for licensable activities

#### Performance of dance

Every Day 10:00 - 03:30

#### Provision of facilities for making music

Every Day 10:00 - 03:30

#### Provision of facilities for dancing

Every Day 10:00 - 03:30

### Opening hours of premises

Everyday 09:00 - 04:00

**Alcohol sales are permitted for consumption both on and off the premises**

**Premises Licence Holder(s):** OK Karaoke Limited, 3 Park Square , Leeds, LS1 2NE

**Registered number of holder(s):** 05751565

**Designated Premises supervisor:** Stephen Hawkins

**Access to the premises by children is restricted.  
Detailed in full on Part A of this licence.**

Licence Issued under the authority of Leeds City Council



Miss Janice Archibald  
Licensing Officer  
Entertainment Licensing  
Licensing and Registration

Licence produced on 04/07/2011

## Annex 1 – Mandatory conditions

1. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
  - a. unauthorised access or occupation (e.g. through door supervision), or
  - b. outbreaks of disorder, or
  - c. damage
2. No supply of alcohol may be made under this licence
  - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
  - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made
  - a. By the British Board of Film Classification (BBFC,) Where the film has been classified by the Board, or
  - b. By the Licensing Authority where no classification certificate has been granted by the BBFC, or,
  - c. where the licensing authority has notified the licence holder that section 20 (3) (b) (74 (3) (b) for clubs) of the Licensing Act 2003 applies to the film.
5. The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children -

- a. games or activities which require or encourage, or are designed to require or encourage, individuals to -
  - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
  - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
- b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
- c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
- d. provision of free or discounted alcohol in relation to the viewing on the premises of a

sporting event, where that provision is dependent on -

- i. the outcome of a race, competition or other event or process, or
  - ii. the likelihood of anything occurring or not occurring;
- e. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
6. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
7. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
8. The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

9. The responsible person shall ensure that -
- a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
    - i. beer or cider. 1/2 pint;
    - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - iii. still wine in a glass:125 ml; and
  - b. customers are made aware of the availability of these measures

## **Annex 2 – Conditions consistent with the Operating Schedule**

### **Additional details in respect of Licensable Activities authorised by this licence**

#### **10. Provision of late night refreshment**

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Provision of hot food and drinks

#### **11. Exhibition of a film**

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Showing of music videos and DVDs

**12. Performance of live music**

Location where activity will take place:

This activity will take place indoors.

**13. Performance of recorded Music**

Location where activity will take place:

This activity will take place indoors.

**14. Performance of dance**

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Stage Dancers, to support the host

**15. Provision of facilities for making music**

Location where activity will take place:

This activity will take place indoors.

**16. Provision of facilities for dancing**

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Provision of dancefloor

**17. All Licensable Activities**

Seasonal Variations

An additional hour to the standard and non-standard times on the day when British Summertime commences

Non Standard Timings

New Years Eve - from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day

**18. Concerns in respect of children**

None

**Conditions consistent with the operating schedule relating to the licensing objectives**

## **The prevention of crime and disorder**

19. CCTV shall be installed at the premises. The number and locations of the cameras/monitors and recording equipment to be agreed with the police. There will be CCTV in each individual booth monitored at all times by a member of staff.
20. Recordings shall be stored in a safe environment for a period of time agreed with the Crime Prevention Officer and made available to an authorised officer of the Licensing Authority or Police.
21. The system shall be maintained and images stored in accordance with the Data Protection Act and any other relevant legislation relating to the use of systems.
22. The requirement for door supervisors will be determined by a management risk assessment.
23. A register of door staff will be maintained, indicating the number of door staff present on the premises, their identity and the times they are on duty.
24. A drugs policy will be agreed with the police and implemented.
25. A representative of the premises licence holder will actively participate in the LCLA Pub Watch Scheme.
26. No person who appears to be drunk and/or disorderly, will be allowed access to, or be allowed to remain on the premises.
27. No person will be allowed to leave the premises with any bottles or glass.
28. There will be full adherence to the local Check 21 Scheme criteria.

## **The prevention of public nuisance**

29. Noise from the premises shall be inaudible at the nearest noise sensitive premises (i) after 23:00 hours and (ii) at any time when entertainment, as defined by paragraph 2 of schedule 1 of the Licensing Act 2003, takes place on more than 30 occasions per year.
30. Ensure that all licensable activities are conducted and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties.
31. Ensure that the rating level of noise from plant and machinery is no higher than 5dB below the lowest background level at the most affected noise sensitive premises during the operation of the plant. Plant and machinery shall be regularly serviced and maintained to continue to meet rating level.
32. There shall be no external loud speakers.
33. Queues shall be restricted to cordoned areas to prevent them obstructing footpaths and spilling out onto roads and to keep noise and obstructions away from residential property. Staff shall be trained to intercept and manage any incidents and sufficient staff shall be employed to properly manage queues to prevent noise and aggression.
34. Ensure that lighting provided for the purpose of customer and staff safety, for the security of the premises, and lighting associated with activities of entertainment and advertising is of such an intensity, suitably positioned and operated so as not to cause nuisance to neighbouring or adjoining properties.
35. Ensure that the premises are operated so as to prevent the emission of odours which are a nuisance to nearby premises or to persons in the immediate area.

36. Ensure that business waste is stored inside closed containers awaiting collection; that litter arising from people using the premises is cleared away regularly; that promotional materials such as flyers do not create litter; and that other street advertising is carried out lawfully.
37. Notices asking patrons to leave quietly shall be displayed at the premises.
38. The licence holder shall maintain suitable and sufficient sound attenuation throughout the building.

**The protection of children from harm**

39. Appropriate steps by management of the premises will be taken to ensure no under age sales will occur.
40. All staff shall be trained to ensure that no person under the age of 18 will be sold intoxicating liquor including the need of any person who looks under 18 to provide evidence of their age.
41. Signs shall be displayed at the bar stating that any person who appears under the age of 18 will not be served intoxicating liquor.
42. Persons under the age of 18 must be accompanied by an adult.
43. No person under the age of 18 will be admitted to the premises after 23:00.

**Annex 3 – Conditions attached after a hearing by the licensing authority**

None

**Annex 4 - Plans**

The plans for these premises are as those submitted with the application. A copy of which is held by Leeds City Council Licensing Authority.